



LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

Forthcoming Key Decisions

TO BE TAKEN DURING OCTOBER 2024

LANCASTER CITY COUNCIL

FORTHCOMING DECISIONS

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
Cabinet Member with particular responsibility for Climate Action	Local Area Energy Plan (LAEP)	22 October 2024
Cabinet Member with particular responsibility for Communities, Well-Being and Partnerships	Renewal of Public Space Protection Orders	22 October 2024
Cabinet Member with particular responsibility for Housing & Homelessness (Deputy Leader)	To Seek Approval for the Adoption of Public Space Protection Orders (Dog Control)	22 October 2024
Cabinet Member with particular responsibility for Finance and Resources	Procurement of Retail Banking Services	Before 30 October 2024
Cabinet Member with particular responsibility for Corporate Services, Cabinet Member with particular responsibility for Finance and Resources	Procurement of HR and Payroll System	22 October 2024
Cabinet Member with particular responsibility for Visitor Economy, Community Wealth Building and Culture	Bar Supplies Contract	22 October 2024

Subject to any prohibition or restriction on their disclosure, any background papers relating to these forthcoming key decisions will be available electronically 5 days prior to the decision being taken and can be accessed using the following [Link here](#)

Alternatively copies of, or extracts from these documents may be requested from Democratic Support, Lancaster City Council, Town Hall, Dalton Square, Lancaster, LA1 1PJ or email democracy@lancaster.gov.uk. Other documents relevant to these matters may be submitted to the decision maker and can be requested from Democratic Support, contact details above, as they become available.

The Council's Cabinet Members are:

Cabinet Members: Councillors Phillip Black (Chair), Caroline Jackson, Joanne Ainscough, Tim Hamilton-Cox, Peter Jackson, Jean Parr, Catherine Potter, Paul Stubbins, Nick Wilkinson and Jason Wood

Mark Davies
Chief Executive

Publication Date: 23 September 2024

Decision to be taken by Cabinet

ITEM FOR DECISION:	Local Area Energy Plan (LAEP)
SERVICE:	Planning & Climate Change
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Cabinet Member with particular responsibility for Climate Action
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	Adoption of the Lancaster District Local Area Energy Plan
DATE OF CABINET MEETING	22 October 2024
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Elliott Grimshaw, Business Imp & Project Delivery Lead Tel: 01524 582833 egrimshaw@lancaster.gov.uk

Decision to be taken by Cabinet

ITEM FOR DECISION:	Renewal of Public Space Protection Orders
SERVICE:	People & Policy
WARD:	Bare Ward; Bulk Ward; Castle Ward; Heysham Central Ward; Heysham North Ward; Heysham South Ward; John O'Gaunt Ward; Poulton Ward; West End Ward; Westgate Ward
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Cabinet Member with particular responsibility for Communities, Well-Being and Partnerships
REASON KEY DECISION:	Community Impact
DECISION TO BE MADE:	To seek Cabinet approval for the renewal of the Public Space Protection Orders (PSPO) in relation to various types of anti-social behaviour for a period of three years. The existing PSPOs which cover Lancaster City Centre, Morecambe, Lower Heysham, Happy Mount Park and Williamson Park expire on 13th December 2024.
DATE OF CABINET MEETING	22 October 2024
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Kirstie Banks-Lyon, Resilience and Community Safety Officer klyon@lancaster.gov.uk

Decision to be taken by Cabinet

ITEM FOR DECISION:	To Seek Approval for the Adoption of Public Space Protection Orders (Dog Control)
SERVICE:	Housing & Property
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Cabinet Member with particular responsibility for Housing & Homelessness (Deputy Leader)
REASON KEY DECISION:	Community Impact
DECISION TO BE MADE:	To seek approval for the adoption of four Public Space Protection Orders (Dog Controls) for a period of 3 years.
DATE OF CABINET MEETING	22 October 2024
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Mark Woodhead, Community Health and Protection Officer mwoodhead@lancaster.gov.uk

Decision to be taken by an Individual Cabinet Member

ITEM FOR DECISION:	Procurement of Retail Banking Services
SERVICE:	Resources
DECISION MAKER:	Individual Cabinet Member Decision
RESPONSIBLE CABINET MEMBER:	Cabinet Member with particular responsibility for Finance and Resources
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	Current contract for retail banking services with NatWest is due to expire. It requires a procurement exercise to secure provision of these services when the contract ends. Decision sought is permission to proceed with procurement as this is business critical contract. And following approval, and completion of a successful procurement exercise, delegation of award of contract to Chief Exec.
DATE FOR INDIVIDUAL CABINET MEMBER DECISION	Not before 22 October 2024
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Dorret Conway, Exchequer Services Manager Tel: 01524 582168 dconway@lancaster.gov.uk

Decision to be taken by an Individual Cabinet Member

ITEM FOR DECISION:	Procurement of HR and Payroll System
SERVICE:	People & Policy
DECISION MAKER:	Individual Cabinet Member Decision
RESPONSIBLE CABINET MEMBER:	Cabinet Member with particular responsibility for Corporate Services, Cabinet Member with particular responsibility for Finance and Resources
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	<p>The current contract for the HR and Payroll system will expire in March 2025</p> <p>A procurement exercise is required to secure provision of these services when the contract ends.</p> <p>Decision sought is permission to proceed with procurement as this is a business critical contract and following approval and completion of a successful procurement exercise delegation of award of contract to the Chief Executive.</p>
DATE FOR INDIVIDUAL CABINET MEMBER DECISION	Not before 22 October 2024
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Sara Stark, HR Assistant Tel: 01524 582594 sstark@lancaster.gov.uk

Decision to be taken by an Individual Cabinet Member

ITEM FOR DECISION:	Bar Supplies Contract
SERVICE:	Environment & Place
WARD:	All Wards
DECISION MAKER:	Individual Cabinet Member
RESPONSIBLE CABINET MEMBER:	Cabinet Member with particular responsibility for Visitor Economy, Community Wealth Building and Culture
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	To tender via CHEST the opportunity for suitable companies to apply for a 3-year contract with an option for the council to extend for a further 2-years, to supply bar supplies' to The Platform, Storey and Ashton Hall.
DATE FOR INDIVIDUAL CABINET MEMBER DECISION	Not before 22 October 2024
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Richard Hammond, Cultural Development Manager Tel: 01524 582638 rhammond@lancaster.gov.uk

